

Ref : H/COET/3005/26

Date : 20 APR 2026

## OFFICE-ORDER

### Socio-Economically Disadvantaged Groups (SEDGs) Cell

To ensure opportunities for inclusive, equal and quality higher education to the SEDGs students and to ensure the protection of the constitutionally guaranteed rights, dignity, safety, and security of all individuals belonging to the SEDGs and also ensure them equalizing access and opportunities to pursue higher education with the help of the existing statutory bodies such as SC/ST Cell, Equal Opportunity Cell etc., the following committee is formed.

#### Objectives of SEDGs Cell:

1. To protect all the constitutional rights of the SEDGs students.
2. To ensure that the Institute is inclusive, safe, and secure for the SEDGs students.
3. To provide socio-emotional and academic support and mentoring for the students belonging to the SEDGs through proper counselling and monitoring programme.
4. To ensure proper implementation and monitoring of orientation and bridge courses designed by the Institute to benefit SEDGs students.
5. To ensure implementation of all such programme designed and developed by Institute to increase the participation of SEDGs students in academic activities.
6. To ensure implementation of Government's policies, including reservation policies and various schemes, programme, facilities and guidelines for SEDGs students.
7. To ensure that the Institute develop appropriate outreach programme to help the SEDGs students to avail the various opportunities of educational/academic programmes.
8. To ensure proper implementation of preventive measures and Laws against discrimination and atrocities, and for safeguards of students belonging to respective categories under SEDGs.
9. To circulate, publicize, facilitate, and monitor the implementation of all UGC and Government guidelines and instructions issued from time to time in reference to SEDGs.
10. To redress the grievances and complaints of the SEDGs students within 15 days through a Grievances Redressal Committee (GRC) without compromising the safety, privacy and dignity of the complainant.

### **Functions of SEDGs Cell:**

1. To co-ordinate with other existing cells and statutory bodies of the Institute and enable implementation of the existing schemes and provisions, including scholarships and fellowships of the Govt. of India and respective States.
2. To ensure the implementation of orientation and bridge courses, earn-while-learn schemes, and outreach programme designed and developed by Institute for SEDGs.
3. To provide socio-economic, academic, and psychological support and mentoring for such students through proper counselling and mentoring programme.
4. To ensure sensitization of faculty, staff, counsellors, and students on the SEDGs issues and their inclusion in all aspects of the Institute.
5. To explore and generate funds from various sources like Corporate Social Responsibilities (CSR) and Alumni to provide more financial assistance and scholarships to SEDGs to mitigate opportunity costs and fees for pursuing higher education.
6. To coordinate with the Internal Quality Assurance Cell (IQAC) to raise awareness about the implementation of various policies for inclusive and equitable quality higher education.
7. To work as a "Single Window" for students belonging to SEDGs for their grievances, basic needs, amenities, facilities, welfare measures, and scholarships and fellowships.
8. To upload and disseminate guidelines, facilities, welfare, and safety measures on Institute's portal and maintain such records to review and monitor amenities and basic facilities for a safe and secure environment for SEDGs.
9. To circulate, publicize, and facilitate existing welfare schemes like – Remedial, NET, entry into services, and residential Coaching for SC/ST/OBC (non-creamy layer), Minority Community, and PwD Students.
10. To establish a team of counsellors, social workers, and faculty members to provide emotional and social support to SEDGs to adapt to the environment of the Institute.
11. To focus on overall personality and skill development, including professional and soft skills, so as to ensure enhancing the student employability.
12. To organize periodic meetings and to monitor the progress of various schemes and Institute may prepare a database of such schemes for SEDGs.
13. To assess the needs of SEDGs and make necessary recommendations to the authorities of the Institute.
14. To make faculty, staff, students, and service professionals aware of facilities available for SEDGs.
15. To sensitize all the students to bring an attitudinal change towards SEDGs to ensure participation of SEDGs in curricular, co-curricular, and extra-curricular activities in the HEIs.

16. To hold regular meetings with representatives of SEDG students to check their grievances and also meet with management/authorities of Institute to facilitate discussion of the grievances of SEDG students and maintain the confidentiality of deliberations and data.
17. To review, monitor, and ensure disposal of all grievances within 15 days.
18. To inform all students during induction/counselling session about Zero-tolerance policy for any form of discrimination.

**Governance of SEDGs Cell:**

S.N.	Name	Designation	Responsibility
1	Dr. Rajendra S. Dalu	Principal	Chairperson
2	Dr. Prabhakar L. Ramteke	Professor	Member
3	Dr. Anjali B. Raut	In-charge of ICC	Member
4	Prof. Santosh U. Bande	Coordinator of IQAC	Member
5	Prof. Prajкта P. Chapke	SC Representative	Member
7	Prof. Akhil M. Jaiswal	OBC Representative	Member
8	Ms. Swati R. Chavan Mr. Mayur S. Khandare	Two Students' Representative belonging to SEDGs	Members
9	Mr. Nilesh S. Zade	Administrative Officer (I/C)	Member Secretary



  
 Principal  
 HVPM's COET, Amravati

Cc to:  
All HODS, Student Section, HR Section