



H. V. P. Mandal's  
College of Engineering and Technology, Amravati (M.S.)  
(Internal Quality Assurance Cell)  
(Where tireless striving stretches its arms towards perfection)

Ref: IQAC/2020-2021/01

Date: 14-07-2020


**CIRCULAR**

All the IQAC Members of COET are hereby informed that, the first meeting of this academic year 2020-2021 is scheduled to be held on 20<sup>th</sup> July 2020 at 12.30 pm. You are requested to remain present for the meeting.  
All should come along-with their prepared plan for following agenda.

**Venue:** Principal's office

**:: Agenda ::**

1. Review on previous action taken on the minutes of meeting held dated 15/04/2020
2. Discussion on academic calendar preparation and induction programme plan for newly admitted first year engineering students
3. To discuss on the activities of Unnat Bharat Abhiyan and NSS
4. Any other points by permission of the Chair

  
(Dr. P. L. Ramteke)  
Co-coordinator, IQAC

  
(Dr. A. B. Marathe)  
Chairperson, IQAC

**C. C. to:**










1. Director—with a request to make it convenient to attend the meeting
2. All IQAC Members



**HVPM's College of Engineering and Technology, Amravati**  
(Internal Quality Assurance Cell)  
(Where tireless striving stretches its arms towards perfection)


**Attendance in First Meeting**

The meeting of IQAC held at Office of the Hon. Principal at 12.30 PM on 20<sup>th</sup> July, 2020. Following committee members and officials were present for the meeting.

S.N.	Name	Designation	Signature
1	Dr. A. B. Marathe	Principal & Chair Person	
2	Dr. S. P. Chendke	Director (HVPM's COET), Member	
3	Mr. R. G. Khandekar	Member, Nominee from Management	
4	Dr. A. B. Raut	HOD (CSE), Member	
5	Dr. R. R. Keole	HOD (IT), Member	
6	Dr. V. L. Agrawal	In-charge HOD & INVITEE EXTC	
7	Mr. S. V. Khond	HOD (First Year Engg.), Member	
8	Mr. S. S. Rathi	HOD (MBA), Member	
9	Mr. A. A. Karmarkar	T & P Officer, Member	
10	Mr. S. Nimkarde	HOD (Mechanical Engg.), Member	
11	Mr. V. B. Deshmukh	H. R. (COET), Member	
12	Dr. P. L. Ramteke	Co-ordinator, IQAC	

**Minutes of Meeting:**

1. Review were taken on previous action on the progress of Bachelor Vocational Programme and assistance made to the villagers during COVID-19 crises
2. It is decided that, College Academic Calendar for the year 2020-2021 shall be prepared by Academic Dean with discussion to all HODs and Principal. The induction programme plan for first year engineering students is to be made by head of the department first year and execute
3. Resolved to utilized the sanctioned fund received under UBA projects and plan the activities of Unnat Bharat Abhiyan and National Service Scheme
4. Quality initiative of academic and administration practices have to start

  
(Dr. P. L. Ramteke)  
Co-coordinator, IQAC

  
(Dr. A. B. Marathe)  
Chairperson, IQAC



## Action Taken Report

The meeting of IQAC held on 20<sup>th</sup> July, 2020 at 12.30 PM

1. The Bachelor of Vocational Programme in 'Cyber Security' is started with full a swing and MoU with NASSCOM
2. The College has provided technical as well as social assistance to the adopted Villages during COVID-19 crises
3. College Academic Calendar for the year 2020-2021 get prepared by Academic Dean with HODs and Principal involvement and it is uploaded on the College website for reference.
4. The induction programme was executed successfully for first year engineering students by Head of Department first year and its team. The basic idea behind organization of this induction program were to aware and familiar with the College Culture, academic culture, values, ethics and code of conducts
5. College has utilized the sanctioned fund received from AICTE for UBA projects
6. National Service Scheme conducted awareness programs for clean campus, blood donation camp during Covid-19 crisis
7. Quality initiatives for academic and administration practices has been started



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**College of Engineering and Technology, Amravati (M.S.)**  
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Ref: IQAC/2020-2021/02

Date: 15-10-2020

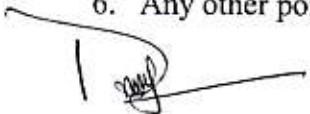
**Notice**

All the IQAC Members of HVPM's COET are hereby informed that, the meeting of IQAC is scheduled to be held during 20<sup>th</sup> -23<sup>rd</sup> Oct. 2020 at 12.30 pm daily. You are requested to remain present for the meeting. All should come along-with their prepared plan for following agenda.

**Venue:** Principal's office

**:: Agenda ::**

1. Review on previous action taken on the minutes of meeting held dated 20/07/2020
2. Discussion on Final year project status of Departments
3. National Conference/ Seminar organization/ STTP on 'Cyber Security'
4. Workshops on NBA & NAAC Accreditation Process
5. Progress of Unnat Bharat Abhiyan and NSS activities
6. Any other points by permission of the Chair

  
(Dr. P. L. Ramteke)  
Co-coordinator, IQAC

  
(Dr. A. B. Marathe)  
Chairperson, IQAC





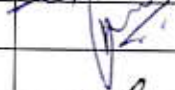
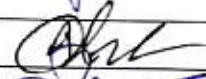



**C. C. to:**

1. Director—with a request to make it convenient to attend the meeting
2. All IQAC Members




### Attendance in Meeting (20-23 Oct-2020)


Following committee members and officials were present in the meeting.

S.N.	Name	Designation	Signature
1	Dr. A. B. Marathe	Principal & Chair Person	
2	Dr. S. P. Chendke	Director (HVPM's COET), Member	
3	Mr. R. G. Khandekar	Member, Nominee from Management	
4	Dr. A. B. Raut	HOD (CSE), Member	
5	Dr. R. R. Keole	HOD (IT), Member	
6	Dr. V. L. Agrawal	In-charge HOD & INVITEE EXTC	
7	Mr. S. V. Khond	HOD (First Year Engg.), Member	
8	Mr. S. S. Rathi	HOD (MBA), Member	
9	Mr. A. A. Karmarkar	T & P Officer, Member	
10	Mr. S. Nimkarde	HOD (Mechanical Engg.), Member	
11	Mr. V. B. Deshmukh	H. R. (COET), Member	
12	Dr. P. L. Ramteke	Co-ordinator, IQAC	

### **Minutes of Meeting:**

1. Review were taken on previous action taken report
2. To plan and use SOP of Final year B.E. projects project of Departments
3. It was decided to plan for national/ International conference and STTP in the next academic year
4. To plan and organized the workshops on NBA & NAAC Accreditation Process within a month
5. Review the feedback of the ogress of Unnat Bharat Abhiyan and NSS activities

  
(Dr. P. L. Ramteke)  
Co-coordinator, IQAC

  
(Dr. A. B. Marathe)  
Chairperson, IQAC



## Action Taken Report

The meeting of IQAC held during period 20<sup>th</sup> - 23<sup>rd</sup> Oct. 2020 at 12.30 pm

1. It is observed that every Department has taken efforts for quality initiative in academic concerned
2. The departments has plan and use SOP of Final year B.E. projects and discussed it in IQAC meeting for its successive development from identification of problems, critical analysis and survey, problem statement, System design, coding, testing and implementation process stage-wised
3. The preparation of proposal get started for STTP on Cyber security which is probably for the next academic year 2021-22
4. Every month College were organized the workshops on NBA & NAAC Accreditation Process and accreditation criteria
5. The feedback on Unnat Bharat Abhiyan and NSS activities taken and found satisfactory



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Ref: IQAC/2020-2021/03

Date: 17-11-2020


**CIRCULAR**

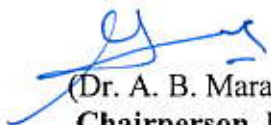
The IQAC meeting is scheduled to be held on 23<sup>rd</sup> Nov. 2020 at 12.30 pm. All the members of IQAC are hereby informed to remain present for the meeting along with preparation w.r.t. to the agenda.

**Venue:** Principal's office

**:: Agenda ::**

1. Review on previous action taken on the minutes of meeting
2. Discussion on project status of MBA Department
3. Preparation of proposals for AICTE quality improvement and other schemes
4. Sant Gadge Baba Amravati University Rajiv Gandhi Technical Proposal

  
(Dr. P. L. Ramteke)  
Co-coordinator, IQAC

  
(Dr. A. B. Marathe)  
Chairperson, IQAC

**C. C. to:**

1. Director—with a request to make it convenient to attend the meeting
2. All IQAC Members

HVPM's College of Engineering and Technology, Amravati  
Internal Quality Assurance Cell (IQAC)

Following committee members and officials were present in the meeting.

**Attendance in Meeting (23 Nov-2020)**

S.N.	Name	Designation	Signature
1	Dr. A. B. Marathe	Principal & Chair Person	
2	Dr. S. P. Chendke	Director (HVPM's COET), Member	
3	Mr. R. G. Khandekar	Member, Nominee from Management	
4	Dr. A. B. Raut	HOD (CSE), Member	
5	Dr. R. R. Keole	HOD (IT), Member	
6	Dr. V. L. Agrawal	In-charge HOD & INVITEE EXTC	
7	Mr. S. V. Khond	HOD (First Year Engg.), Member	
8	Mr. S. S. Rathi	HOD (MBA), Member	
9	Mr. A. A. Karmarkar	T & P Officer, Member	
10	Mr. S. Nimkarde	HOD (Mechanical Engg.), Member	
11	Mr. V. B. Deshmukh	H. R. (COET), Member	
12	Dr. P. L. Ramteke	Co-ordinator, IQAC	

The meeting of IQAC for Academic Session 2020-2021 was held on 23<sup>th</sup> November, 2020. The meeting was chaired by Dr. P. L. Ramteke, Coordinator IQAC. The meeting started with welcome note to all IQAC Members & invitees.

**Minutes of meeting**

**1. Review on action taken on the minutes of previous Meeting**

Action taken on the minutes of previous meeting was held on 20<sup>th</sup> to 23<sup>rd</sup> October, 2020 were discussed and following decisions made:

**2. MBA Project**

Mr. A. S. Shaha gave the information about the proposed MBA Projects and its scheduled plan or activity of academic year 2020-2021. Following activity scheduled should be taken in every teacher of MBA.

Literature with bibliography : 2<sup>nd</sup> week of December 2020  
Design & Experiment (Questioner) : 1<sup>st</sup> week of January 2021  
Analysis : February 2021  
Submission : March 2021

(Abstract with Broad area, Contents, Scope, Problem statement)

Hon Principal suggested revising the names of the projects and rewrite correct and proper name, and Mr. A. S. Shaha assured to all members of the meeting to correct the name of the projects and present at the next meeting.

**3. Preparation of AICTE proposal on quality improvement scheme (AQIS) 2020-2021 were assigned to the faculties**

Dr. P. L. Ramteke were presented the details of AICTE Quality improvement Scheme (AQIS) 2020-2021 and financial support agencies like AICTE (AQAS), UGC for conduction of refresher programs, workshops, seminars, mini or major research projects assistance.





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Ref: IQAC/2020-2021/04

Date: 10-03-2020

**CIRCULAR**


This is informed to all the IQAC Members of HVPM's COET that, the meeting of IQAC Cell is scheduled to be held on 16<sup>th</sup> March 2020 at 12.30 pm. You are requested to remain present for the meeting.

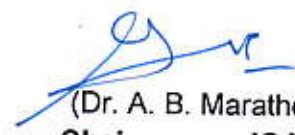
All must remain present for the meeting with preparation as per following agenda.

**Venue:** Conference Hall, first floor

**:: Agenda ::**

1. Review on previous meeting action taken report
2. NBA Prequalifier
3. Workshops/ Webinar organization
4. Review on Academics Progress Report
4. Any other points by permission of the Chair

  
(Dr. P. L. Ramteke)  
Co-coordinator, IQAC

  
(Dr. A. B. Marathe)  
Chairperson, IQAC

**C. C. to:**

1. Director—with a request to make it convenient to attend the meeting
2. All IQAC Members

#### 4. For SGBAU's Rajiv Gandhi Technical Proposal:

It is must for each teacher should identify the projects upto meeting in first week of December 2020 for SGBAU's Rajiv Gandhi Technical unit for financial supports. The topic of the project should be finalized in the first week of December 2020. The project should be finalized in the third week of December 2020. The project should be uploaded in the last week of December, 2020.

**Hon Principal has suggested the following topics for the Projects.**

- i) Cyber security awareness project for Rajiv Gandhi Technical Proposal
- ii) Breaks production form fabric powder
- iii) Sukli Depot- Waste management

**The coordinator & member have given the scheme wise responsibility as follows.**

SN	Name of Scheme	Department	Coordinator(s) OR Member
01	Inter National Conference on Sports Engg. (Online/Offline)	CSE	Dr. A.B. Raut, Prof. Potey
02	National Conference (Online / Offline) Cyber Security..... IoT..... BFSI.....	IT Dept.	Dr. R. R. Keole Dr. Vijay Agrawal Mr. Sarvesh Rathi
03	Ethics for Students (Training Program)	First Year	Dr. S. V. Khond
	Ethics in Physical World	M.B.A.	Mr. Sarvesh Rathi
	Ethics in Cyber World	CSE & IT	Mr. A.B. Potey, Dr. R. R. Keole
	Universal Human Value		Mr. A. Karmarkar Mr. V. Deshmukh
04	Model Club Srujan, UBA, NSS, Daksha etc	All Depts.	Dr. P. L. Ramteke Mr. Santosh Bande Mr. Anup N. Madghe Mr. Nachiket Rathod Ms. Purna Ishwarkar
05	Vishwakarma Awards Biased on AQAS Identify Dec.- 2020 first week Uploading 15-12-2020 Suggested Topics: * Smart City * Digital Marketing	All Depts. At lest on Project per Department must be submitted for participation	Mr. Swapnil Nimkarde  Mr. A. B. Potey Mr. Sarvesh Rathi
06	Atmanirbhar Bharat (UBA Group) * Dairy plant malignance case study (19 Jan, 2021) * Village Industry ( 19 Jan, 2021)		Mr. Swapnil Nimkarde  Dr. P. L. Ramteke

#### Others Points:

- \* Book writing and publishing in Marathi for BFSI
- \* Universal Human Values (UHV) Project
- \* National Education Policy

(Dr. P. L. Ramteke)

Co-coordinator, IQAC

(Dr. A. B. Marathe)  
Chairperson, IQAC

## Action Taken Report

IQAC meeting held on 23<sup>rd</sup> Nov. 2020 at 12.30 pm.

1. It is observed that, Projects initiated by faculties of MBA Department seem to be found satisfactory execution scheduled plan with implementation of modification suggested by chairman of IQAC like revise the names of the projects, rewrite correct and proper title to projects etc.

(Abstract with Broad area, Contents, Scope, Problem statement)

2. AICTE proposal on quality improvement scheme (AQIS) 2020-2021 were made by the faculties inclusive of IQAC co-ordinator Dr. P. L. Ramteke for financial support from agencies like AICTE, UGC, CSIR etc. for the conduction of refresher programs, workshops, seminars, mini or major research projects

3. SGBAU's Rajiv Gandhi Technical Proposal: As per the schedule decided in meeting, the project proposals came out and sent it to Rajiv Gandhi Science and technology Commission Govt. of Maharashtra State's SGBAU Amravati Unit.

As per suggestion by Hon Principal following topics for the Projects were given to the faculties,


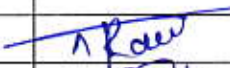


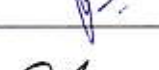




- i) Cyber security awareness project for Rajiv Gandhi Technical Proposal
- ii) Breaks production form fabric powder
- iii) Sukli Depot- Waste management

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	Universal Human Value		Mr. A. Karmarkar Mr. V. Deshmukh
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05	Vishwakarma Awards Biased on AQAS Identify Dec.- 2020 first week Uploading 15-12-2020 Suggested Topics: * Smart City * Digital Marketing	All Depts. At least on Project per Department must be submitted for participation	Mr. Swapnil Nimkarde  Mr. A. B. Potey Mr. Sarvesh Rathi
06	Atmanirbhar Bharat (UBA Group) * Dairy plant malignance case study (19 Jan, 2021) * Village Industry ( 19 Jan, 2021)		Mr. Swapnil Nimkarde  Dr. P. L. Ramteke

**HVPM's College of Engineering and Technology, Amravati**  
**Internal Quality Assurance Cell (IQAC)**

Following committee members and officials were present in the meeting.

**Attendance in Meeting (16 March-2020)**

S.N.	Name	Designation	Signature
1	Dr. A. B. Marathe	Principal & Chair Person	
2	Dr. S. P. Chendke	Director (HVPM's COET), Member	
3	Mr. R. G. Khandekar	Member, Nominee from Management	
4	Dr. A. B. Raut	HOD (CSE), Member	
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10	Mr. S. Nimkarde	HOD (Mechanical Engg.), Member	
11	Mr. V. B. Deshmukh	H. R. (COET), Member	
12	Dr. P. L. Ramteke	Co-ordinator, IQAC	

**Minutes of meeting**

**1. Review on action taken on the minutes of previous Meeting**

Action taken on the minutes of previous meeting was held on 23<sup>rd</sup> Nov, 2020 were discussed

**2. Discussion on NBA accreditation.** It was decided in the meeting to go for NBA Accreditation initially for One Course Computer Science & Engineering. To prepare Prequalifier for all available courses, find the eligible one and the apply

**3. It is also decided to organized the webinars/ workshop**

4. Academic progress reviews were taken and appropriate suggestions were made in respect to completion of syllabus and other qualitative activities

**5. Meeting end with Vote of thanks**



(Dr. P. L. Ramteke)  
Co-coordinator, IQAC



(Dr. A. B. Marathe)  
Chairperson, IQAC



## Action Taken Report

The meeting of IQAC held during period 20<sup>th</sup> - 23<sup>rd</sup> Oct. 2020 at 12.30 pm

### **1. Review on action taken on the minutes of previous Meeting**

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### **3. It is also decided to organized the webinars/ workshop**

4. Academic progress reviews were taken and appropriate suggestions were made in respect to completion of syllabus and other qualitative activities

### **6. Meeting end with Vote of thanks**

(Dr. P. L. Ramteke)  
Co-coordinator, IQAC

(Dr. A. B. Marathe)  
Chairperson, IQAC